# **Brno Car Rental**



## **Car Rental Instructions and Guidelines**

#### **Pick-Up Procedure:**

1. **Reservation Confirmation:** Ensure you have your reservation confirmation handy upon arrival.

2. **Identification:** Present a valid driver's license and credit card matching the reservation details.

3. **Vehicle Inspection:** Conduct a thorough inspection of the vehicle with a staff member. Note any existing damages or issues on the rental agreement.

4. **Documentation:** Sign the rental agreement and any additional documents required by the rental company.

5. **Instruction:** Familiarize yourself with the vehicle's features and controls before leaving the rental lot.

#### **Drop-Off Procedure:**

1. **Return Location:** Return the vehicle to the designated rental return area at the agreed-upon time.

2. **Inspection:** A staff member will inspect the vehicle for damages. Ensure it matches the pre-rental condition report.

3. **Return Documentation:** Return the keys, rental agreement, and any additional equipment provided at the time of rental.

4. **Final Charges**: Review the final charges and settle any outstanding payments.

### **Rules and Regulations:**

1. **Smoking Policy:** Smoking is strictly prohibited inside the vehicle. A cleaning fee will be charged for violations.

2. **Pets:** Pets are generally not allowed unless specified otherwise. Please confirm with the rental company in advance.

3. **Fuel Policy:** Vehicles are typically provided with a full tank of fuel and should be returned with a full tank to avoid additional charges.

4. **Driving Restrictions:** Follow all traffic laws and regulations. Any fines or penalties incurred during the rental period are the responsibility of the renter.

5. **Additional Drivers:** Additional drivers may be added to the rental agreement for an extra fee. All drivers must meet the rental company's requirements.

6. **Maintenance and Repairs:** Notify the rental company immediately if the vehicle requires maintenance or repairs during the rental period.

7. **Prohibited Activities:** Activities such as off-roading, racing, or using the vehicle for commercial purposes are strictly prohibited.

8. **Insurance Coverage:** Review the insurance coverage provided with your rental agreement and consider additional coverage options if necessary.

#### **Emergency Contacts:**

- Roadside Assistance: 444 600 300
- Rental Company Customer Service: [Phone number]
- Emergency Services: 911